



# Rutland County Council

## Quality Audit report

<b>Service User name</b>	
<b>Liquid Logic Case number</b>	
<b>Social Worker/Care Manager</b>	
<b>Team</b>	
<b>Team Manager</b>	
<b>Date of audit</b>	
<b>Date sent to Team Manager</b>	
<b>Name of Auditor</b>	

<b>Executive Summary</b>

**General Guidance on Scoring:**

Each of the below questions will be scored as detailed below:

**Inadequate:** Not fit for purpose, information missing, factually incorrect, not in line with policy and/or procedure.

**Improvement Required:** There is some evidence of standards being met. Information that should be present on the record is not present, or it is present but is not of satisfactory quality.

**Good:** There is evidence of working practice being in line with policies and procedures

**Outstanding:** Evidence of innovative ways of working, detailed and concise recording and evidence of 'Good Practice' that can be shared with all staff

**Audit Findings**

Audit Questions	Audit findings and comments	Scoring
<b>1</b> Does this assessment clearly identify and document the eligible, non-eligible and unmet needs and related outcomes of the cared-for-person, in accordance with the national eligibility threshold and appropriate action taken to reduce significant impact on their wellbeing		
<b>2</b> Is there clear evidence of prevention and delaying the development of needs or reducing needs that already exists? Have all preventative resources and agencies been explored?		
<b>3</b> Have the principles of personalisation and focussing on choice and outcomes been fully applied?		
<b>4</b> Has the professional sufficiently explored and demonstrated/evidenced multi-agency involvement?		
<b>5</b> Have informal carer(s) been identified and their eligibility needs		

	(including non-eligible and unmet needs) assessed and recorded in accordance with Care Act requirements?		
<b>6</b>	Is there sufficient evidence that the role and function of the informal carer(s) was fully explored and their expertise respected?		
<b>7</b>	Has a question been raised concerning mental capacity and appropriate action taken?		
<b>8</b>	Have Safeguarding concerns been identified and recorded and appropriate action taken?		
<b>9</b>	Is the recorded information being audited of a high quality?		
<b>10</b>	Is there evidence of service user/representative consultation		
<b>11</b>	Have local procedures been followed		

**Recommendations/Good practice:**

**It should be noted that any identification of unsafe practice will be brought to the attention of the relevant manager**

<b>Question Ref</b>	<b>Issue</b>	<b>Recommendation or Good Practice</b>

Appendix B

Adult Social Care Quality Audit report


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